**[Insert WDB Name Here]**

**[Insert WEX Provider Name Here]**

**Work Experience (WEX) Agreement: Trainee Evaluation**

Trainee Name: Supervisor Name: Company Name:

**Section 1: Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job Skills Objectives | Midpoint Evaluation of Skills | Midpoint  Evaluation  Date | Final  Evaluation of Skills | Final  Evaluation  Date |
|  | Mastered objective Satisfactory progress Unsatisfactory progress |  | Mastered objective Satisfactory progress Unsatisfactory progress |  |
|  | Mastered objective Satisfactory progress Unsatisfactory progress |  | Mastered objective Satisfactory progress Unsatisfactory progress |  |
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|  | Mastered objective Satisfactory progress Unsatisfactory progress |  | Mastered objective Satisfactory progress Unsatisfactory progress |  |

**Section 2: Authorized Signatures**

*Midpoint Evaluation Final Evaluation*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *I hereby certify that the above information is accurate.* | |  | *I hereby certify that the above information is accurate.* | |
| Employer Signature: | Date: |  | Employer Signature: | Date: |
| Supervisor Signature: | Date: |  | Supervisor Signature: | Date: |
| Trainee Signature: | Date: |  | Trainee Signature: | Date: |

**Section 3: Comments (please explain any unsatisfactory evaluation items)**

|  |
| --- |
|  |
|  |

\* This form is a reference and can be used as a guide if you have other forms you prefer to use.