## Fierce Fellows Reentry Pilot Program Administration Task Flow

- 1. Workforce Development Boards (WDBs) will submit completed interest information form to the Division of Workforce Solutions' (DWS) Applicant Services to provide information required for hosting the Fierce Fellows Pilot Program.
- 2. Interest information forms will be reviewed, and DWS Applicant Services staff will contact the WDBs with next steps.
- 3. The WDBs will appoint a Reentry Consultant to liaison with the Department of Adult Correction (DAC) in the NCWorks Career Centers in the administration of the Fierce Fellows Reentry Pilot Program.
- 4. The DAC will provide PowerPoint presentations during the correctional facility transition classes 90/60/30 days out from the justice-involved (JI) individuals' release.
- 5. Following the Fierce Fellows presentations, DAC will distribute pamphlets and collect the names of interested individuals, as well as their valid post release contact information, if available.
- 6. The DAC will contact the DWS Applicant Services/Reentry Coordinator with the names of the interested individuals.
- 7. DWS State Reentry staff will provide the Fierce Fellows training site information to the interested individuals and will also provide the prospective NCWorks Career Centers with the individuals' names and contact information.
- 8. NCWorks Career Center staff will contact the JI individual and schedule an appointment for orientation; completion of the NCWorks.gov profile, initial assessment, and Workforce Innovation and Opportunity Act (WIOA) Statewide Adult program screening.
- 9. Following the WIOA Statewide Adult approval, the JI individual is enrolled in Statewide Adult and assessed for supportive services to include transportation, housing, medical, substance abuse, mental health, and food assistance.
- 10. The JI participants are provided the Fierce Fellows training class start date.
- 11. The JI individuals that are not selected for WIOA Statewide Adult enrollment will receive ongoing career counseling, referrals for business services/job referrals, workshops, and other appropriate activities.
- 12. The JI participants that are enrolled will meet regularly with their WIOA Statewide Adult case worker.